

# Registration Guide

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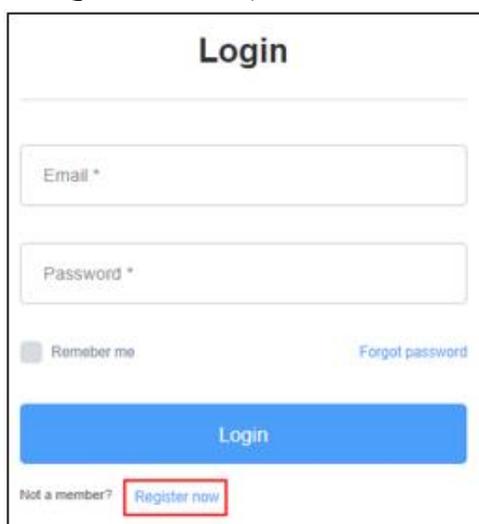
## LINK TO ARES

Each ARES journal has a unique web address (URL) where journal-specific information, can be found. You can find links to specific journals on our main web page (<https://ADD GENERAL LINK>). If necessary, copy the hyperlink and paste it into your browser. Once in the journal's system homepage, you will be able to navigate to the information you need (submission instructions, contact information etc).

## ACCOUNT REGISTRATION AND LOGIN

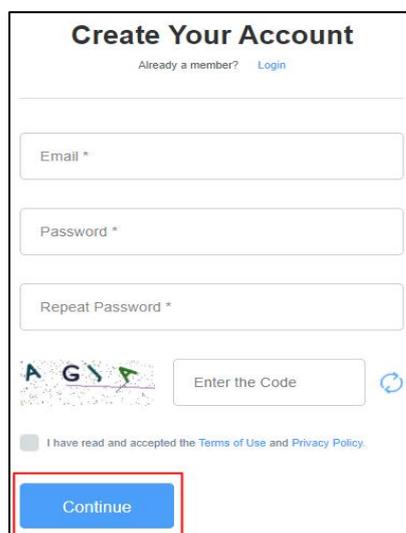
### Register an Account

The journal's login page can be found on the ARES website. To login, click **Register now** (picture below) and follow the next two steps.



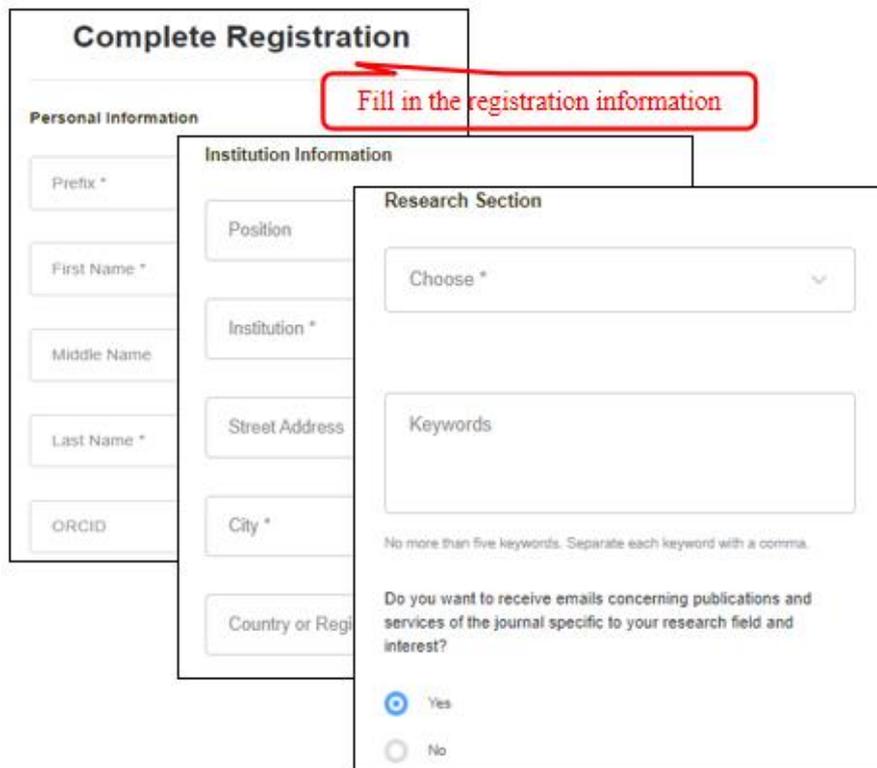
### Step 1 Key in your email address and your chosen password

Your email address will serve as the account name. Notifications will be sent to this email address.



## Step 2 Complete registration information

You are required to provide your personal and institutional information, as well as your research fields. Upon successful registration, you will receive an email to confirm your account name. You should keep this information in a safe place for future use.



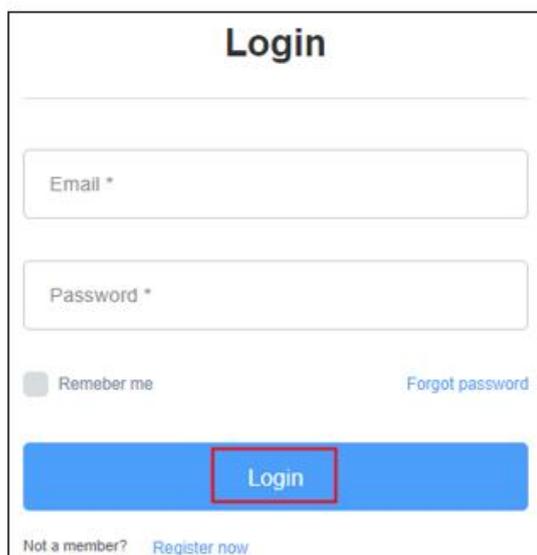
The screenshot shows the 'Complete Registration' form with three sections highlighted by boxes:

- Personal Information:** Includes fields for Prefix \*, First Name \*, Middle Name, Last Name \*, and ORCID.
- Institution Information:** Includes fields for Position, Institution \*, Street Address, City \*, and Country or Region.
- Research Section:** Includes a dropdown menu labeled 'Choose \*', a text area for 'Keywords' (with a note: 'No more than five keywords. Separate each keyword with a comma.'), and a question: 'Do you want to receive emails concerning publications and services of the journal specific to your research field and interest?' with radio buttons for 'Yes' (selected) and 'No'.

A red box with an arrow points to the top of the form, containing the text: 'Fill in the registration information'.

## Log In

Enter the journal's ARES website when the login screen will be displayed. Key in your email address and password in the corresponding places, then click on the **Login** button (see screenshot below).



The screenshot shows the 'Login' form with the following elements:

- Fields for 'Email \*' and 'Password \*'.
- A 'Remember me' checkbox and a 'Forgot password' link.
- A blue 'Login' button, which is highlighted with a red box.
- A link for 'Not a member? Register now' at the bottom.

## Log Out

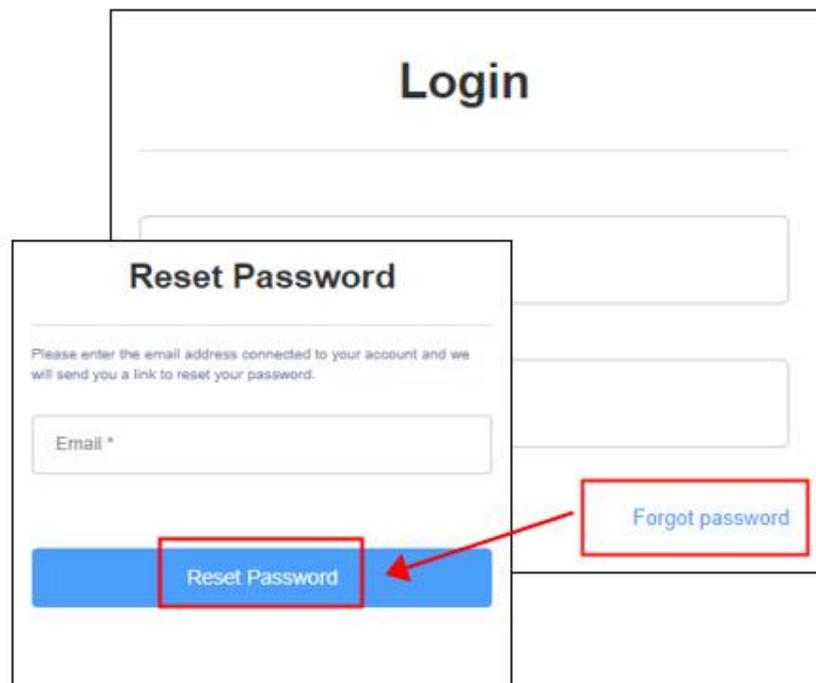
You can log out the ARES system at any time by clicking on the link **Log Out** at the top right corner of the page. You will then be returned to the login page.



## Forgot Your Password

If you have forgotten your password, click on “Forgot password”. A pop-up window will appear where you can key in your email address (see below for screenshot). Then, click **Reset Password** to receive a reset link by email.

**Note:** Please check your spam folder in case the system email goes to your spam box.



### **ARES system**

ARES system is a user-friendly manuscript and peer review platform dedicated to optimizing the submission and review process for authors, editors, and reviewers. It is a safe and efficient manuscript-processing system used by leading publishers.

To learn more, visit:

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